**PETITION FOR NAME OR DATA CHANGE**

Name:  
Last:  
First:  
Middle:  
Perm:  

**Student Status:**  
☐ Undergraduate  
☐ Graduate  
☐ Non-Current

**Instructions:** The Perm number above is required. If you do not know or cannot recall your Perm number, please contact the Office of the Registrar at the number above. Check the appropriate data element that is incorrect with the Office of the Registrar. Fill in the correct information, sign and date the form. Any and all changes must be accompanied by applicable documentation including but not limited to:

- marriage license
- driver’s license
- court order
- state ID card
- Social Security card
- passport

1. Name changes must be the full legal name. Nicknames, abbreviations or initials are not acceptable unless used as your legal name.

2. If providing documentation by mail, please provide photocopies. **Do not send originals.**

3. Return this form to the Office of the Registrar with appropriate documentation as directed.

<table>
<thead>
<tr>
<th>Data Element</th>
<th>Current in System</th>
<th>Change to</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td></td>
<td>Last Name</td>
</tr>
<tr>
<td>Social Security Number</td>
<td>(XXX-XX-XXXX)</td>
<td>Last Name</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>(MM-DD-YY)</td>
<td>Last Name</td>
</tr>
<tr>
<td>Place of Birth</td>
<td>(City, State, Country)</td>
<td>Last Name</td>
</tr>
<tr>
<td>Ethnic Origin</td>
<td>(see Ethnic Origin Codes below)</td>
<td>Last Name</td>
</tr>
</tbody>
</table>

**Ethnic Origin Codes**

- C – American Indian/Alaskan Native
- A – Black/ African American
- E – Chicano/ Mexican American
- 2 – Chinese/ Chinese American
- R – East Indian/ Pakistani
- B – Japanese/ Japanese American
- X – Korean/ Korean American
- 5 – Latino/ Other Spanish American
- M – Pacific Islander/ Micronesian/ Polynesian
- L – Pilipino/ Filipino
- F – White/ Caucasian
- Y – Other Asian
- D – Other
- G – Decline

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**Office of the Registrar Use Only:**

Documentation verified by:  
Date:  
PRC______ Folder______ Database______
Degree Candidate______