



University of
California
Santa Barbara

Non-UC Sponsored Study Abroad Leave & Return Request Form

Office of the Registrar
University of California, Santa
Barbara
Santa Barbara, CA 93106-2015
Phone: 805-893-3592
FAX: 805-893-2985
<http://www.registrar.ucsb.edu>

- Instructions:**
1. Obtain your College Advisor signature.
 2. Pay the \$70 participation charge to BARC prior to submitting this form to the Office of the Registrar.
 3. Submit the request to the Office of the Registrar at least one (1) week prior to departure date.
 4. The Waiver Agreement form must be submitted with this form if travels occur in a country listed on the U.S. Department of State's Travel Warning site (<http://travel.state.gov/>).

Name _____ Perm # _____
Last First Middle

Address _____
Street City State Zip

Email _____ Phone _____

Emergency Contact Name _____ Emergency Phone (_____) _____

Please note: Official communications from UCSB will be via the student's UCSB U-Mail accounts. Study Abroad students are advised to monitor their U-Mail accounts while abroad..

Non-UC sponsored Study Abroad program information: Leave status is valid for up to one academic year. UCSB defines an academic year as fall, winter and spring quarters.

Name of University issuing transcript _____ Country _____ (_____) _____
Code

Quarters Away from UCSB

Identify UCSB away and returning quarters below. (Example: Fall 2013) Do **not** identify away terms based on the calendar of the abroad school.

Are you amending your original Non-UC Study Abroad request? Yes No

Quarter(s) you will be away from UCSB: Fall _____ Winter _____ Spring _____

Planned quarter of return to UCSB: Fall _____ Winter _____ Spring _____

College Advisor

College of Creative Studies and College of Engineering – All students within the Colleges of Creative Studies and Engineering will need to make an appointment with their college advisor and obtain a signature.

College of Letters and Science – All L&S students who are currently in senior standing (135 units and above), or upon completion of study abroad work will place into senior standing, will need to make an appointment with their college advisor and obtain a signature.

College Advisor Signature _____ Date _____

By signing below, I confirm that I have read and understand the terms required to obtain Non-UC Sponsored Study Abroad Leave Status as noted on this form and within the Non-UC Sponsored Study Abroad web pages and associated links (http://registrar.sa.ucsb.edu/stu_abr/index.htm).

Participant's Printed Name _____

Participant's Signature _____ Date _____

Office of the Registrar Use Only: LCS _____ Good Academic Standing _____ > 135 Units Yes No

Waiver Form Required _____ Date Processed _____ Processed By _____ Class Code 2440

