Fall Kickoff 2021
Office of the Registrar
Agenda

- How to refer students to the Office of the Registrar/Office Hours
- Residency Updates
- Petition Processing
- Training Initiative Updates
- NCAA Certification Updates
- Classroom Building Construction & Psychology Building Access
- GA Room updates
- Priority Registration Changes & Winter Registration Timeline
- Projects:
  - Tuition Stability Plan
  - Perm Augmentation
  - Diploma Processing Updates
  - Catalog & Curriculum Management System
  - Registrar Systems Refresh
  - Q&A
New Staff

Natalie Bernal
Special Enrollment Programs & Training Coordinator

Brenda McGowan
Financial Analyst

Leilani Borrego
Director for Budget, Analysis, & Administration

Katie Title
Degree Audit & Reporting Analyst

Kelly Brunner
Payroll & Personnel Assistant
Referring Students to the Office of the Registrar

Dori Friesen, Assistant Registrar for Student Services & Residency
Referring Students to the Office of the Registrar

Visit the [https://registrar.sa.ucsb.edu/](https://registrar.sa.ucsb.edu/) and click on the **Join the Line Button**

- General Registration Callbacks (Drop-In): M-F (10am - 12pm & 1 - 4pm)
- General Registration Virtual Appointment (Flex): T & TH (2-4pm)
- General Registration In-Office Appointment (Flex): M (10am - 12pm) & W (2pm -4pm)
- Residency Callbacks (Flex): T & TH (10am - 12pm & 1 - 4pm)

Office of the Registrar student assistants/representatives will be stationed within the SAASB courtyard to assist with QLess appointment sign-ups
Referring Students to the Office of the Registrar

Registration, GOLD, Refunds, Withdrawal/Cancellation, Name/Data changes, UCSB forms and petitions
Registration@sa.ucsb.edu

Special Visiting Programs: InterCampus Visitors Program (ICV), Inter-Segmental Cross Enrollment (ICE), Simultaneous Enrollment
SpecialEnrollment@sa.ucsb.edu

Readmission (returning to UCSB after an absence)
Readmission@sa.ucsb.edu

Residency for tuition purposes
Residency@sa.ucsb.edu

UCSB Transcript & Verification orders, Form completion
Transcripts@sa.ucsb.edu

*Petitions must be submitted via DocuSign or email submission
Residency Updates
Dori Friesen, Assistant Registrar for Student Services & Residency
Residency Updates

Basic Requirements for Residency

**Physical presence** - Students must be continuously physically present in California for more than one year (366 days) immediately prior to the residence determination date of the term for which classification as a resident is requested. Students who move to California primarily to attend the University of California are here for educational purposes only and may not be eligible for a resident classification for purposes of tuition.

**Intent to remain in California** - Students must establish their intent to make California their home one year prior to the residence determination date of the term for which classification as a resident is requested.

**Financial independence** - Unmarried undergraduate students under the age of 24, and whose parent(s) are not California residents, must be able to verify financial independence for the one full year immediately preceding the term for which classification as a resident is requested. Graduate students are presumed to be financially independent regardless of age.

**Immigration status** - Students must have the legal ability to establish a permanent domicile in the United States, meaning that they must be a citizen or permanent resident of the United States or hold a valid, qualifying nonimmigrant visa.
Residency Updates

Temporary Amendment to UC Residency Guidelines

• First, to provide that a continuing student’s absence from the state for any length of time between March 9, 2020 and the Residency Determination Date for Fall 2020 at their campus shall not be counted toward the six week limit if the absence is caused by the COVID-19 pandemic.

• Second, the Guidelines are further amended to provide that a student, who has been or may be granted in-state status based on Financial Independence, may accept or use financial resources from another individual between March 9, 2020 and the end of the 2019-20 academic year without loss of eligibility for in-state status if the transfer of resources is made in response to the COVID-19 pandemic.

• Third, the enrollment in courses for the Fall, Winter, and Spring terms delivered via remote instruction during the 2020-21 academic year will serve as a replacement for physical presence if the following conditions are met: 1) the UC campus has extended the opportunity for remote instruction, and 2) the student may qualify for residency on their own without regard to a parent per Regents Policy 3105 I.C.2
Residency Updates

Rescinding of Temporary Amendment

- The UC Residency Policy and Guidelines (the “Guidelines”) currently provide that eligible students must be physically present within California for a year prior to the Residency Determination Date (RDD) and that absences of six weeks or more in a one-year period disqualifies an eligible student from receiving in-state status.

- Eligible students who studied remotely during 2020-21 may be eligible to qualify for residency in 2021-22 effective with the term in which they physically reside in California. Consistent with the amendment, these students will be asked to provide legal indicia demonstrating their intent to stay in California as soon as is practicable.
Residency Updates

Contacting the Residency Unit

Join the Line to request a callback from a residency analyst (T & TH 10am - 12pm & 1-4pm)

Email residency@sa.ucsb.edu (quickest response time!)
Petitions & Electronic Forms Updates
Sara Cook
Form and Petition processing

- Form and petition receipt continues to be **electronic**.
- Forms available on our website:
  - fillable PDF
  - DocuSign PowerForm
- Please allow 2-3 weeks for petition processing.
DocuSign PowerForm

- International student cancellation
- Undergraduate withdrawal
- Incomplete grade *(dean’s signature not required for retro petitions)*
- Late registration
- Readmission
- Summer sessions schedule adjustment
- Summer sessions cancellation/withdrawal
- Appeal to the refund policy
- Simultaneous enrollment
- Intercampus visitor
DocuSign templates

- Request for undergrad to enroll in a grad course
- Undergraduate change of major (PowerForm coming soon!!)

Have a suggestion for a form that should be in DocuSign?
Please let us know!!
Email
Sara.Cook@sa.ucsb.edu
Special Enrollment Programs

- Fall 2021 application deadlines have passed for the following special enrollment programs:
  - Intercampus Visitor
  - Simultaneous Enrollment
- UC Online (Cross Campus Enrollment)
  - Spring 2020 is currently the quarter with the most enrollments (205 enrollments)
  - Fall 2021 we had a total of 130 approved enrollments
  - This Fall 2021 quarter we have 133 approved enrollments and 110 pending

A big thank you to the Colleges!

For questions regarding special enrollment programs email Specialenrollment@sa.ucsb.edu
Electronic form and petition receiving

**GraduationMatters@sa.ucsb.edu**: Graduation Matters, Diplomas, Change of major

**SpecialEnrollment@sa.ucsb.edu**: Special Visiting Programs: InterCampus Visitors Program (ICV), Inter-Segmental Cross Enrollment (ICE), Simultaneous Enrollment

**Readmission@sa.ucsb.edu**: Readmission

**RegRecords@sa.ucsb.edu**: Retroactive actions, Incomplete grades, Credit by exam

**Registration@sa.ucsb.edu**: Registration actions, Withdrawal/Cancellation, Name/Data changes, Partial fee reduction, anything else
Training Initiatives

Natalie Bernal
Special Enrollment & Training Coordinator
Training Initiatives

- Staff trainings will be posted on the Resources For Faculty & Staff webpage located under the Faculty & Staff tab of our website.
  - New trainings for staff:
    - Registrar Units
    - STAR
  - New trainings for Students:
    - Graduate Student Residency
    - UC Online Drop Process
  - In progress:
    - SREG training series
    - UC Online Cross Campus Enrollment training
      - One for students
      - One for advisors
    - Special Enrollment Programs Training
      - This will cover Intercampus Visitor and Simultaneous Enrollment application requirements, process, and deadlines.

If you have specific training ideas that you would like our office to develop for your department email Natalie.Bernal@sa.ucsb.edu
Athletic Certification / NCAA Eligibility
Brian Harwell
bharwell@ucsb.edu
INTRODUCTION AND PERSONNEL

Brian Harwell (Office of the Registrar)
  bharwell@ucsb.edu

Jessica Goerke (ICA Director of Advising)
  jgoerke@ucsb.edu

Tyler Gardner (ICA Advising)
  tgardner@ucsb.edu

Rob Antenore (ICA Advising)
  rantenore@ltsc.ucsb.edu
NCAA REQUIREMENTS

*Meet all institutional requirements

*Evaluated every quarter for eligibility

*Minimum number of “degree applicable” units every quarter

*Minimum number of “degree applicable” units/percentage every year
“DEGREE APPLICABLE” UNITS

* Every completed unit is “bucketed” into GE, Major, or Elective

* Only units that apply toward GE, Major, or AVAILABLE Elective buckets are “degree applicable”
TIMING IS EVERYTHING FOR ELIGIBILITY

*Major changes or declarations

*Exception/Substitution petitions

*”Intent to Declare” form
WE RESPECT YOUR TIME AND DEPARTMENTAL PRACTICES

*Every effort is made to avoid rush processes

*Evolution of proactive and anticipatory practices

*Increased education of coaches and athletes about eligibility requirements upon matriculation

*Contact us with any questions or concerns
Curriculum & Scheduling Updates

Bridget Michaels
Academic Scheduling Specialist
Classroom Building and Psychology Building Access

• Construction on new Classroom Building through end of 2022
• GA rooms impacted: **Psychology 1902 and 1924**
  • Erection of structure substantially completed prior to start of Fall; minor operations will continue during academic year, early morning where possible
  • No major equipment will be located outside these classrooms; some noise/minor equipment nearby possible
  • Please note: access is limited to the southern walkway facing Lot 3 (parking lot next to U-Cen); no bike racks in immediate vicinity
General Assignment Room Updates

- SH 1431 | Converted to Project Learning-Based Classroom (similar to Ellison 2617) – capacity 76
General Assignment Room Updates

- Blackout shades installed in 19 Girvetz classrooms
General Assignment Room Updates

• Minor renovations in large lecture halls predominantly on lecterns; some lighting and projection updates in large lecture halls like LLCH and IV Theatre 1

• COVID-19 related tech upgrades and modifications on several rooms
  • Examples: adding DocCam and pen displays in HSSB 1173/1174, Psych 1902/1924, Phelps 1160/1260; webcams/Zoom compatibility updates in HSSB first floor rooms
Priority Registration reminder:

• Students will only have Priority registration on Pass 1

• Students accepted into the L&S and ENGR Honors programs prior to Fall 2021 will retain priority registration

• Students accepted into those programs in Fall 2021 and after will no longer have priority
Winter 2022 Registration - Pass Times

Rethinking Registration Timeline

- Compressing the timeline:
  - Pass 1 starting November 8
  - Pass 2 starting November 16

- Stop assigning passes on weekends or holidays
Winter 2022 Registration - Pass Times (TBD)

Unit Thresholds for Pass 1 & 2
- Pass 1: 10 units max
- Pass 2: 15 units max
- Pass 3: College maximum

Pass time assignment criteria
- Current use of units for sorting results in inequities
- Consider using completed terms instead
Tuition Stability Plan
(a.k.a. Cohort Based Tuition)
Tuition Stability Plan

Passed by the Regents in July 2021 with a Fall 2022 effective date.

Plan will increase tuition, student services fee, and undergraduate NRST annually.

Undergraduate students are locked into a cohort at entry and retain that rate for up to 6 years.
Tuition Stability Plan

Increases will be tied to CA CPI, averaged over the preceding 3 years to prevent single year spikes

- The first 5 years will include an additional increase totalling 5% over the 5 years

Increases in a single year exceeding 5% will require approval by the Regents

45% of the increase each year will be return-to-aid

Requires reauthorization after 5 years
Perm Augmentation Project
Reg Kick-Off 2021

Perm Aug Team:
Josh Andersen (Project Manager)
Shajan Kay (Campus Coordinator)
Keri Bradford (Communication Coordinator)

Email: perm@sa.ucsb.edu

Perm Aug Sponsorship:
Margaret Klawunn (Exec. Sponsor)
Anthony Schmid (Business Sponsor)
Joe Sabado (Technical Sponsor)
Project Background & Updates

- **Reg Kick-Off 2020**
  - Running out of perms; introducing *alphanumeric* perms
  - 170+ applications verified to work with perms; some may need updating

- **Testing/Updating Apps**
  - Application owners testing against sample alpha perms, other data
  - Due Fall 2021: Confirmation of testing, modifying, addressing any issues

- **Sponsors’ Decision to Delay Assignments**
  - Admissions IS team uniquely under-resourced; must implement several new requirements by October 2021
  - Delay assigning *majority* of alpha perms until Summer 2022
  - *No concern* about immediately running out of perms
Timeline Update

**Execution: 1/2021-5/2021**
Perform updates to systems to ensure they will work as expected with alphanumeric perms.

**6/2021**
**Testing: 6/2021-9/2021**
QA and UAT Testing of systems that use perm to ensure they will work with alphanumeric perm.

**10/2021**
**Release: 10/2021**
Release any remaining systems that need to go into a Production environment to prepare for first alphanumeric perms being assigned.

**5/2022**
**Alphanumeric Perms for Summer Session: 5/2022 (tent.)**
First alphanumeric perms are assigned to summer session students that do not already have a UCSB perm.
Resources

- Project Website: https://sist.sa.ucsb.edu/perm-augmentation-project
- Contact Team: perm@sa.ucsb.edu
Diploma Processing
Diploma Processing

Implemented a new Diploma Vendor in Winter 2020

Printing on Demand with no penalty for small batches

A certified PDF of the diploma is made available to the student within minutes of the order being placed.
Diploma Processing

In Spring 2021, there were 3,182 undergraduate students declared to graduate with a single major.

The week after grades were finalized we ran our utility to clear ‘vanilla’ students.

1,904 students had their degrees provisionally awarded.

Under the current model these students will not see a diploma until October.
Diploma Processing

Working on Re-architecting our diploma processes to:

• Order diplomas on a rolling basis
• Improve the way we handle diploma mailing addresses
• Improve our processes for handling minors
• Add a Diploma Name Builder to the declaration of candidacy process to handle
  • Initials
  • Diacritical marks
  • Preferred name
Catalog & Curriculum Management System
Catalog & Curriculum Management System

Last time we spoke...

UCSB kicked off an RFP process in October 2020 to find a system to:

- Replace the homegrown General Catalog
- Provide a workflow for approving Curricular changes (i.e. course approvals, major requirement changes, etc.)
- Provide functionality to explore UCSB’s course offerings
A vendor was selected at the end of the last academic year: CourseDog

Project kick off will be in October 2021

Technical implementation is said to take about 10 months, but we really want to re-envision the process not just recreate what we have
Power BI
Power BI

1st Quarter Undergrad GPA - Orientation
Orientation • Attended Orientation • No Orientation

1st Quarter Undergrad GPA - Admit Type
Admit Type • Freshman • Transfer

1st Quarter Undergrad GPA - Gender
Gender • Female • Male

1st Quarter Undergrad GPA - Foster Care
Foster Care • [Blank] • Foster Care

1st Quarter Undergrad GPA - Freshman Summer Start
FSSP • FSSP • No FSSP

1st Quarter Undergrad GPA - Summer Transitions
Summer Transitions • No Summer Transitions • Summer Transitions
Project: Registrar Applications Refresh
What’s the plan?

● Goal
  ○ Consolidate and rewrite the existing suite of SIS-supporting Registrar applications (e.g. GOLD, eGrades, AAA)
Why?

- History
  - Current suite of applications are largely built around the mainframe
  - Core applications were built as far back as 18 years ago

- Benefits
  - Modern architecture will allow for improved maintainability
  - Provide users with a more efficient, more effective user interface and experience
  - Improved integration with new and existing vendor products
  - Enhanced security (e.g. SSO and MFA)
When?

- Timeline
  - This is a multi-year effort with 5 phases, scheduled to start in January 2022

- Phases
  - Phase 1 - Former Student Application
  - Phase 2 - Current Student Application (GOLD)
  - Phase 3 - Instructor Application (eGrades)
  - Phase 4 - Staff Application (AAA)
  - Phase 5 - Incoming Student & Public Applications
Alison’s Pony
Questions?