Note: A cancellation refers to leaving the entire summer term prior to the start of your first session or prior to being in paid status. A withdrawal refers to leaving the entire summer term after your first session has begun and after you are in paid status. Complete withdrawals require signature approvals (see below). The date the completed petition is received by the Office of the Registrar is the official withdrawal date.

Name ____________________________________________________________

Perm # __________________________ Phone __________________________ E-mail _____________________________________

UCSB Status: ☐ Undergraduate ☐ Graduate ☐ Summer Session Student Only

College: ☐ Letters & Science ☐ Engineering ☐ Creative Studies ☐ Graduate Division ☐ Not Applicable

Reason: ☐ Personal ☐ Medical ☐ Financial ☐ Academic ☐ Military/Call to Active Duty

CANCEL – Complete this section to cancel registration (see explanation above).

I hereby petition to cancel my Summer Sessions registration.

Student Signature ______________________ Date ______________________

COMPLETE WITHDRAWAL – Complete this section if withdrawing from the summer term (see explanation above).

I hereby petition for a complete withdrawal from Summer Sessions and have read and understand the following terms:

- I understand this petition will not be processed until I have secured the necessary signatures and returned the petition to the Office of the Registrar.
- I understand physical activities equipment and all library books, must be returned, and arrangements made for payments of all fees and fines. If I fail to do so, my official transcript will not be released.
- I understand Summer Session Fees are not refundable after the refund deadline.
- I understand I must return the validated registration sticker if my fees have been paid.
- I understand that my withdrawal date may affect financial aid I have received for summer session. I understand all questions concerning how a complete withdrawal will affect my financial aid should be directed to the Financial Aid Office. I have referred to their withdrawal information page, “Withdrawing from the University” at http://www.finaid.ucsb.edu/WithdrawingFromTheUniversity.asp.
- The date this completed petition is received by the Office of the Registrar is the official withdrawal date.

Student Signature ______________________ Date ______________________

Required Signatures for Withdrawals Only:

1) Summer Sessions, 2214 SAASB ______________________ Date ______________________

2) Billing/Accounts Receivable, 1212 SAASB ______________________ Date ______________________

3) College Office, (L & S/ COE/ CCS/ Grad Division) ______________________ Date ______________________

Summer Sessions Use Only: ☐ Refund ☐ No Refund

Office of the Registrar Use Only: Official Withdrawal Date: ______________Posted By: _____________

Posted Date: ______________Code: ☐ C ☐ W