The University of California refund policy states that a full refund of fees may be granted to students who cancel registration prior to the first day of instruction or withdraw on the first day of instruction for the quarter. Students who withdraw or are lapsed after the first day of instructions are eligible for a partial refund according to the published refund schedule.

Although UCSB cannot grant exceptions to the system-wide refund policy, UCSB can consider information related to circumstances beyond the student’s control such as family-related or personal illness, accident, or an unforeseen event that supports the need to adjust the date of withdrawal, and potentially change the refund amount.

To submit an appeal to the refund percentage, complete the information below. The reason for the appeal must clearly state what necessitated the withdrawal and what prevented an earlier filing date. The student is required to provide supporting evidence of the last date of course/s attendance. Supporting documents such as professors’ statements, doctor’s statements, letters of verification, receipts, etc. must be attached to support the reason given and to validate the last date of course/s attendance.

Financial Aid Recipients: Please consult the Financial Aid Office prior to submitting this appeal. Should your withdrawal date change, this may have an effect on financial aid billed to your BARC account.

By signing below I certify that the information provided above is true and accurate. I also certify that I understand obtaining approval of this appeal means that my official withdrawal date would change and may qualify me for a higher refund of fees. I also certify that if I am a Financial Aid recipient, I have consulted with Financial Aid on how a new withdrawal date could affect the bill back of such aid and my BARC account.